



AIIMS/R/CS/2019/Stationary/075

Date: 22.01.2019

विषय/Sub: Inviting Quotations for procurement of Stationary Items for Central Store, at AIIMS Raipur.

**QUOTATION NOTICE**

Sealed quotations are invited from intending registered Stockist / Distributors having GST Number and relevant documents for Stationary items for Central Store Department, at AIIMS Raipur. The quotation should be submitted to Medical College Building, 2nd Floor, Gate no.05, office of Store Officer up to 3:00pm on 28.01.2019. The quotations will be opened on the same day at 3:30pm. Details of item are given as under: -

S. No.	Name & Description of Items	Requirement (Approx.)	Make/Model	HSN Code	UNIT Rate in Rs.	GST @	Unit rate With GST in Rs.
	<b><u>Notice Board 2ft. x 3ft.</u></b> <ul style="list-style-type: none"><li>• Orientation: - Landscape</li><li>• Height &amp; Width of Board: - 2ft. X 3ft.</li><li>• Colour(Front/ Display layer): - Red/Blue</li><li>• Core material thickness: - 9mm or more</li><li>• Overall pin ability depth of Board:- 10-15mm</li><li>• Note: - Should have Wall handing Clamp Option</li></ul>	100 Nos.					
	<b><u>Notice Board 4ft. x 3ft.</u></b> <ul style="list-style-type: none"><li>• Orientation: - Landscape</li><li>• Height &amp; Width of Board: - 4ft. X 3ft.</li><li>• Colour(Front/ Display layer): - Red/Blue</li><li>• Core material thickness: - 9mm or more</li><li>• Overall pin ability depth of Board:- 10-15mm</li><li>• Note: - Should have Wall handing Clamp Option</li></ul>	80 Nos.					
	<b><u>White Board 4ft. x 3ft.</u></b> <ul style="list-style-type: none"><li>• Size of Board: - 4" x 3"</li><li>• Material of Board: - ceramic steel</li><li>• Purpose of writing board: - Writing</li><li>• Colour of board: - White &amp; Green(Back)</li><li>• Surface suitable for writing with:- Dry marker ink for white board only</li></ul>	30 Nos.					
	<b><u>Notice Board (with Glass Cover Lock System)</u></b> <ul style="list-style-type: none"><li>• Orientation: - Landscape</li><li>• Type of Front Cover: - lockable</li><li>• Core material thickness: - 9mm or more</li><li>• Rear panel material of Board: - Laminated sheet</li><li>• Overall pin ability depth of Board:- 10-15mm</li><li>• Height &amp; Width of Board: - (3ft. X 4ft.)</li><li>• Colour(Front/ Display layer): - Red/Blue/Green</li><li>• Front cover material of Board:-Acrylic (minimum 2 mm thickness Approx.)</li><li>• Note: - Should have Wall handing Clamp Option</li></ul>	25 Nos.					

**Terms & Conditions.**

1. Rate should be mentioned in words & figures both.
2. **GST rates applicable** on your quoted item may please be confirmed.
3. Delivery Schedule: - within 15 days from the date of issue of P.O.
4. No additional documents related to this NIQ will be entertained after opening of NIQ.
5. Price should be F.O.R. for Destination basis (i.e. Central Store Department)
6. LD@0.5% of delayed supply per week or part week for delay of supply of material subject to maximum upto 10% of delayed supply should be deducted.
7. Quotation No/Name and Due date of opening must be written on the front side of envelop.
8. **Brand & Make & warranty should be clearly mentioned in offers as well as tender/Quotation specific authorization may be submit with the offer/bid.**
9. **The GST registration details may please be furnished.**
10. In the event of increase in price, detailed justification and supporting evidence may be submitted.
11. Please confirm if there any change (Upward/Reduction) in your **Basic Price** structure. And you are also requested to pass the Input Credit as per the following **Anti Profiteering Clause** of GST.**“Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raipur by way of commensurate reduction in the prices”**
12. RTGS details required for payment purpose.
13. 100% payment against receipt and acceptance of material.
14. No part supply or part payment will be entertained.
15. Validity of offer should not be less than 90 days.
16. Supply, Installation and Commissioning will be done by firm (if applicable).
17. The quantity shown in above column are totally tentative, it can be increase and decrease at the time of placement of purchase order.
18. AIIMS Raipur reserved the rights to place order for full or part quantity to one or more firm.
19. AIIMS Raipur reserve the right to ask the sample for evaluation before placement of order.

भंडार अधिकारी  
अखिल भारतीय आयुर्विज्ञान  
संस्थान, रायपुर (छ.ग.)

**Vendor Details**

Name	
Aadhaar No. (if any)	
PAN	
GST.NO.	
Address	
City	
State	
Pin code	
Mobile No.	
Phone No.	
E-mail	
Bank Name	
Bank A/c No.	